

Child Support Program

Requirement to Provide Sample for Genetic Testing

<<Recipient Name>>
<<Recipient Address>>

<< Date>>

Child Support Case Number: << CaseNumber>>

Activity Number: << Activity Num>>

A genetic test is needed to find out if <<Alleged Father Name>> is the biological father of the child(ren) named below:

Child's Name << ChildName >>

Date of Birth <<ChildDOB>>

<< Alleged Father Name>> is named in an affidavit or written declaration that states he is or may be the child(ren)'s biological father.

<<Option 1>>

<<Option 2>>

If you are a minor parent, your parent or guardian must come with you to the appointment. During your appointment, a photo will be taken to verify your identity. You must bring picture identification to identify yourself and the child.

Valid Adult Identification	Valid Child Identification
 A state issued driver license or ID card A U.S. passport, a stamped foreign passport, or an ID card issued by the U.S. Bureau of Citizenship and Immigration Services A U.S. armed forces ID card State or federal inmate ID cards 	 A state issued ID card A certified copy of a birth certificate A Social Security card An insurance card or a school ID

	Access your case online: childsupport.floridarevenue.com	
If you have	Email us: FloridaRevenue.com/AskChildSupport	
questions or		
need help:	call: < <countyphonenumber></countyphonenumber>	
•	Para asistencia en español, llame al 850-488-5437 y marque 7	

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<<Option 3>>

XXXX XXXX XXXX XXXX XXXX XXXX XXXX XXXX

XXXX

xxxx

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Option 1

A. (Option used when the parent resides outside of Florida and is not incarcerated)

The date, time and place of your appointment is:

B. (Option used when the parent is incarcerated)

We will arrange the date and time for genetic testing with the correctional facility.

C. (Option used when the parent resides in Florida and is not incarcerated and the Department schedules the appointment)

The date, time and place of your appointment is:

You may also go to a local child support office between 9:30 and 3:00 ET and provide a sample any time before 45 days after the date of this notice.

D. (Option used when the parent resides in Florida and is not incarcerated and when the Department contracts with a scheduling vendor)

You must provide a sample for genetic testing no later than 45 days after the date of this notice.

You may select a location and schedule an appointment online at <insert URL>. You will need the Activity Number listed above to schedule an appointment.

Appointments may also be rescheduled through this website.

E. (If a private vendor collects the sample for genetic testing.)

You must provide the enclosed *Genetic Sample Collection for Paternity Testing* form when you appear for your appointment. Your genetic test sample cannot be collected without this form.

Option 2:

A. (Option used when the notice is being sent to the Alleged Father)

You must follow all other requirements in the Order to Appear for Genetic Testing.

If you do not provide a genetic sample, your driver license may be suspended, you may be fined \$500, or both.

B. (Option used when the notice is being sent to the Parent Due Support)

You must bring the child(ren) named above for genetic testing. If you are a nonparent caregiver, only the child(ren) must provide a sample.

If you are receiving cash assistance, Medicaid or food assistance for the children and do not provide genetic samples, we will tell the public assistance agency that you are not cooperating. The public assistance agency may:

- Cancel cash assistance for your family as provided by state law.
- Cancel Medicaid and food assistance for you. Medicaid and food assistance for your child(ren) will continue and Medicaid during pregnancy will continue.

However, if you are in fear of the other parent, please contact us at the number above to discuss your options regarding how to cooperate with us.

If you are not receiving cash assistance, Medicaid or food assistance and do not provide genetic samples, we may close your case.

Option 3: Used only when Option 1.E is used. This option places the attached *Genetic Sample Collection for Paternity Testing* on a full separate page.



Child Support Program

Genetic Sample Collection for Paternity Testing

Date: << Date>>

Authorization Number: <<ZGT Auth number>> Child Support Case Number: <<CaseNumber>>

Parties to be collected:

Name	Date of Birth	Business Partner ID
< <cp name="" ncp="">></cp>	< <cp dob="" ncp="">></cp>	< <cp bp="" id="" ncp="">></cp>
< <dp1 name="">></dp1>	< <dp1 dob="">></dp1>	< <dp1 bp="" id="">></dp1>
< <dp2 name="">></dp2>	< <dp2 dob="">></dp2>	< <dp2 bp="" id="">></dp2>
< <dp3 name="">></dp3>	< <dp3 dob="">></dp3>	< <dp3 bp="" id="">></dp3>
< <dp4 name="">></dp4>	< <dp4 dob="">></dp4>	< <dp4 bp="" id="">></dp4>

Samples and completed chain of custody to be delivered by trackable delivery to:

DNA Diagnostics Center, Inc. One DDC Way Fairfield, OH 45014

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